

Quality Assurance Charter 2018/19

Our Charter sets out our commitment and responsibilities to assure the integrity and transparency of our competition processes and practices delivered by us and our Partners'; Competition Organising Partners' and Training Managers'.

Who we are

WorldSkills UK is the organisation responsible for guaranteeing the integrity of skills competitions delivered on our behalf by Partners' across education and industry; representing over 60 skills that lead to over 300 qualifying events, culminating in a national final, through to the training and selection of a Squad of young people preparing to compete and represent the UK.

Our commitment

Our commitment is to continually monitor and review the standards of competition activity delivered on our behalf to promote improvement and good practice; and ensure Partners' involved in WorldSkills UK act with the highest level of integrity, honesty and fairness to ensure 'equal opportunity for all competitors'.

Our values

Our Code of Ethics is underpinned by our core values:

- Integrity
- Transparency
- Fairness
- Excellence

Our Code sets out the principles and standards that guide the behaviours and decisions of WorldSkills UK and our Partners' and respects the rights of all people and organisations who engage in WorldSkills UK competition activity.

Quality assurance framework

Our framework is designed to support Partners' design and deliver competition activities operating as part of WorldSkills UK.

Design of skills competitions

We work closely with Partners' across education and industry to ensure skills competitions reflect industry practice and where applicable WorldSkills Standards; aligned within the vocational environment of employment, job roles, training and/ or qualifications in the UK.

Delivery of skills competitions

Our key role is to certify and validate the verification of results at each stage of the journey, providing assurance of standards and the accuracy of information following each stage of competition. This is outlined in the roles and responsibilities.

	WorldSkills UK	Competition Organising Partner	Training Manager
Passive/ screening tests	<ul style="list-style-type: none"> • Certify test project and assessment criteria • Quality assure and sample results 	<ul style="list-style-type: none"> • Develop the test project and set the assessment criteria • Quality assure results • Communicate with competitors 	n/a
National qualifiers	<ul style="list-style-type: none"> • Certify test project and assessment criteria • Quality assure and sample results • Verify and announce the finalists 	<ul style="list-style-type: none"> • Develop the test project and set the assessment criteria in partnership with education and industry • Quality assure results • Communicate with competitors 	n/a
National finals	<ul style="list-style-type: none"> • Certify test project and assessment criteria • Quality assure and validate results • Verify and announce the medal winners at the awards ceremony 	<ul style="list-style-type: none"> • Develop the test project and set the assessment criteria in partnership with education and industry • Quality assure results • Communicate with competitors 	n/a
Squad selection	<ul style="list-style-type: none"> • Set the performance criteria for selection to Squad UK • Identify Squad UK members who meet the performance criteria • Announcement of a Squad UK for international competition (every other year 2017, 2019, 2021) 	n/a	n/a
Squad UK training and assessment activity	<ul style="list-style-type: none"> • Set the standard for training and assessment activity of Squad UK • Manage the performance and well-being of Squad UK • Hold a regular performance management reviews 	n/a	<ul style="list-style-type: none"> • Plan and deliver activity against the set standard • Set clear performance criteria for each training and assessment activity • Manage, monitor and feedback on performance • Feedback on risks and issues
Team UK selection	<ul style="list-style-type: none"> • Certify test project and assessment criteria • Manage the performance and well-being of Squad UK • Manage and verify the Team Selection competition and results • To hold a moderation meeting to discuss each competitor 	n/a	<ul style="list-style-type: none"> • Develop a robust test project and set the assessment criteria to WorldSkills Standards Specification • To attend a moderation meeting to discuss competitors and their progression.